

Need help?

You might be wondering whom to contact in case you need information/guidance on a specific issue. The Table below tells you whom to contact for which information.

Sl No.	For information related to	Please contact
1.	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms, change/ correction of name/address	Your Regional Centre
2.	Non-receipt of study material and assignments	Your Regional Centre
3.	Change of Elective/Medium/ opting of left over electives/Deletion of excess credits	Your Regional Centre
4.	Schedule of theory/ practical counselling sessions	Your Study Centre
5.	Submission of assignments	Your Study Centre
6.	Schedule/Information regarding Exam-form, Entrance Test, Date-sheet, Hall Ticket	Assistant Registrar (Exam-II), SED, Block-12, Room No. 2, IGNOU, Maidan Garhi, New Delhi-110068 E-mail : sgoswami@ignou.ac.in or Ph. :29536743, 29535924-32 / Extn. : 2202, 2209
7.	Result, Grade Card, Provisional Certificate, Early Declaration of Result, Transcript, Verification of Grade Card etc.	Assistant Registrar (Exam-III), SED, IGNOU, Block-12, Room No. 1, IGNOU, Maidan Garhi, New Delhi-110068 shankar.gowri@ignou.ac.in or Ph. :29536103, 29535924-32 / Extn. : 2201, 2211, 1316
8.	Non-reflection of Assignment Grades/Marks	Assistant Registrar, (Assignment) SED, Block-6, Room No. 4, IGNOU, Maidan Garhi, New Delhi-110068 assignments@ignou.ac.in Ph. : 011-29571524, 011-29571523, 011-29571525
9.	Status of Project Reports of all programmes	Asstt(Projects), SED,IGNOU Maidan Garhi, New Delhi-68 Ph.: 011-29532294 Ext. 1313/1320/1321 Email : projectssed@ignou.ac.in

10.	Original Degree/Diploma /Verification of Degree/ Diploma	Assistant Registrar (Exam-I), SED, Block 9, IGNOU, Maidan Garhi, New Delhi - 110068. Ph. : 29572213, 29572224, email: convocation@ignou.ac.in ,
11.	Re-admission and Credit Transfer	Student Registration Division, Block No. 3, IGNOU, Maidan Garhi, New Delhi-110068 Ph. 011-29532741, 29571302 email: registrarsrd@ignou.ac.in
12.	Student Grievances (SED)	Asstt. Registrar (Student Grievance) SED, Block-3, Room No. 13, IGNOU Maidan Garhi, New Delhi-110068 sedgrievance@ignou.ac.in Ph. : 29532294, 29535924 / Extn. : 1313
13.	Purchase of Audio/Video CDs	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi - 110068
14.	Academic Content	Director of the School concerned
15.	Approval of a Project Synopsis	Project Co-ordinator in the Concerned School
16.	Submission of Project Reports Except BCA & MCA	Asst. Registrar(Projects), SED, Block-12, Telephone Nos.: 29535924-32 Extn. : 2216
17.	Submission of BCA & MCA, Project Reports	Your Regional Centre
18.	Student Support Services and Student Grievances, pre-admission Inquiry of various programmes	1. Your Regional Centre, OR 2. Director, Student Service Centre, IGNOU, Maidan Garhi, New Delhi - 110068 Email: ssc@ignou.ac.in Phone:011-29572513, 29572514, 29572515, 29572516